

Taking a break from reporting?

You may be eligible for inactive membership status.

YOU QUALIFY FOR INACTIVE MEMBERSHIP STATUS IF

- You have been an NCRA reporter member for at least two consecutive years.
- You are not working as a reporter, even part time.
- You need to take a break from your career due to illness, disability, family leave, etc.
- You're certified and you want to keep your certification with an extended time frame to earn your continuing education credits.

HERE'S HOW IT WORKS

1. You pay one-half of reporter member dues (\$150), and you get all the benefits of NCRA membership, except NCRA business-building marketing opportunities, including ads in the *JCR*, the *NCRA Sourcebook*, and the NCRA website.
2. You can be inactive for a total of six years during your membership life. Inactive status may be used for one membership year (Jan. 1–Dec. 31) at a time. A new form must be completed for each year that inactive status is being taken.
3. If you choose to continue inactive status beyond your first year, contact NCRA's membership department after you receive your first dues invoice for the coming year.
4. Your Sept. 30 certification cycle end date will be extended to Sept. 30 of the following year each time you qualify for inactive status with NCRA. For the first three years of inactive status, the number of CEUs you must earn will not change. By the end of your first three years, you would only be required to attain 3.0 CEUs. After three years of inactive status, you will be required to earn an additional 1.0 CEU for each year you remain inactive (for years four through six of inactive status). For example, a member taking advantage of four years of inactive status would need to earn 4.0 CEUs, and a member taking six years of inactive status would need to earn 6.0 CEUs.
5. Any continuing education activities you participate in during your certification cycle, including those during your inactive period, will be applied towards the total number of CEUs required for the number of years of inactive status and the renewal of your certifications.
6. If you go back to work during an inactive year, contact the membership department to return to active status. In order to reinstate to active status, we will ask you to pay additional dues to reactivate your regular membership.
7. Please complete the application for inactive membership status on the front of this form, and return it to NCRA's membership department along with your dues payment of \$150.



National Court Reporters Association

12030 Sunrise Valley Dr., Suite 400, Reston, VA 20191