



ONLINE SKILLS EXAM EXTENSION REQUEST FORM

CERTIFICATION
& TESTING

NAME

NCRA MEMBER NUMBER

SIGNATURE

STREET ADDRESS

CITY

STATE

ZIP

DAYTIME PHONE NUMBER

EMAIL ADDRESS

- Skills tests registrations are valid for 30 days from the date of the enrollment confirmation email.
 - **Only one extension is permitted per registration.**
 - The extension will grant candidates an additional 30 days from the date of the new enrollment confirmation email.
 - Candidates must email the completed skills test extension form and the \$30 fee to testing@ncra.org.
 - The completed extension form must be submitted **during the original 30-day registration period**.
 - Any skills tests not taken within the initial 30-day period or the 30-day extension period will expire.
- ☐ I would like to request a 30-day extension for my skills test (please select from below). I have read and understand NCRA's skills test extension policy (above).

The fee to extend your test(s) is \$30.00 per test. Please fill out the credit card information below.

Test to extend: ☐ RPRL ☐ RPRJ ☐ RPRT ☐ RMRL ☐ RMRJ ☐ RMRT ☐ CRR ☐ CRC

Method of payment: ☐ Visa ☐ MasterCard ☐ American Express ☐ Discover

ACCOUNT NUMBER

EXPIRATION DATE

SECURITY CODE

SIGNATURE

DATE

SUBMIT TO NCRA

Please save the completed form and send via:

Email: testing@ncra.org

Mail: National Court Reporters Association, 12030 Sunrise Valley Dr., Suite 400, Reston, VA 20191

Fax: 703-391-0629

QUESTIONS?

Please call 800-272-6272.