DATE: February 15, 2020

TO: All NCRA-approved Court Reporting Students

SUBJECT: CASE Student Scholarship – June 1, 2020 Deadline

The Council on Approved Student Education is pleased to announce that nominations are being solicited for the 2020 CASE Student Scholarship. Students from NCRA-approved reporter education programs are encouraged to apply for consideration of the five scholarship awards in the amounts of $250, $500, $750, $1000, and $1500.

To be eligible to apply for the CASE Student Scholarship, students must meet the criteria below:

➢ Attend an NCRA-approved court reporting program;
➢ Hold student membership in NCRA;
➢ Have attained an exemplary academic record;
➢ Have passed one skills test writing 140-180 words per minute at the time of submission

The following documents are required to be submitted for application:

➢ Speed verification form;
➢ Three recommendation forms;
➢ A copy of the student’s most recent transcript;
➢ An essay on the subject, “What do you think makes you good at writing steno and what skill sets do you possess that you believe will help you build your career as a court reporter?”

The essay should be no longer than two pages and 8-1/2 x 11”. The text of the essay must be double-spaced. The font size should be 12 point using one of the following fonts: Courier, Calibri, Helvetica, or Times New Roman. The student must submit a third page listing a minimum of two different sources cited in researching the essay topic. The essays will be evaluated using the following criteria:

➢ Content;
➢ Organization;
➢ Format;
➢ Proper use of grammar, spelling, capitalization, and punctuation.

Forms may be found on the NCRA Scholarships page. Completed applications must be received or postmarked on or before June 1, 2020. Submit completed application to schools@ncra.org.

Scholarship recipients will be notified of awards in July and will be formally announced at the NCRA Conference. Winning essays will be printed in the Journal of Court Reporting magazine in submitted format as space permits. The scholarship award will be given directly to the student.

If you should have any questions, please contact Ellen I Goff, Assistant Director of Professional Development, at egoff@ncra.org or 703-584-9077.