

**NATIONAL COURT REPORTERS ASSOCIATION
CODE OF PROFESSIONAL ETHICS
COMPLAINT FORM**

Your Name: _____

NCRA Member : _____
(You must name an individual NCRA Member)

Address: _____

Address: _____

Daytime Telephone Number: _____

Daytime Telephone Number: _____

I believe that the NCRA Member named above has violated:

Provision(s) _____ of the NCRA Code of Professional Ethics and/or Other Membership Duty as set forth in the NCRA Constitution and Bylaws (be specific)

I have attached a statement setting forth the facts that occurred and explaining why I believe the NCRA Member named above has violated the Code of Professional Ethics and/or the NCRA Constitution and Bylaws. **I understand that the NCRA Committee on Professional Ethics will not consider any monetary dispute(s) I may have with this NCRA Member.** I have also attached all relevant documentation for the Committee to consider including information on any other proceedings involving the issues raised in this complaint.

I have received a copy of the complaint procedures and I agree to abide by them. I understand that I may contact NCRA staff if I have any questions regarding these procedures.

I understand the Association must disclose the contents of this complaint to the Member complained against, the members of the Committee on Professional Ethics and Association directors, officers and appropriate staff. I consent to such disclosure.

I have read and agree to abide by the confidentiality provisions in the complaint procedures. I hereby certify that I will not disclose all or part of any record, document, file, evidence, the recommendation of the Committee or any decision of the Board. I agree to indemnify and hold harmless the Association from any claim or action that may result from such improper disclosure. Furthermore, I understand that I shall be subject to sanctions under the complaint procedures if I violate these confidentiality provisions.

I declare under the penalties of perjury that the facts stated on this form and my attached statement are true and correct to the best of my knowledge and belief.

Signed: _____ Dated: _____