CERTIFICATION & TESTING

CERTIFICATE, VERIFICATION LETTER, AND TRANSCRIPT ORDER FORM

OFFICE USE ONLY

NAME

NCRA MEMBER NUMBER

STREET ADDRESS

CITY

STATE

ZIP CODE

DAYTIME PHONE NUMBER

EMAIL ADDRESS

MAILING ADDRESS (IF DIFFERENT FROM ADDRESS ABOVE)

ADDITIONAL DETAILS FOR REQUEST

Please check each item you would like to receive and add the total costs.
Please allow 3-5 business days to process and mail your request.

TRANSCRIPT

Choose	Cost	Qty.
☐ Official NCRA transcript	$ 30.00 ea.	

CERTIFICATES

Available for current credentialed NCRA members only.
Current credentialed members can also print certificates on demand *here*.

Choose	Cost	Qty.
☐ RSR certificate	$ 45.00 ea.	
☐ RPR certificate	$ 45.00 ea.	
☐ RMR certificate	$ 45.00 ea.	
☐ RDR certificate	$ 45.00 ea.	
☐ CRR certificate	$ 45.00 ea.	
☐ CRC certificate	$ 45.00 ea.	
☐ CLVS certificate	$ 45.00 ea.	
☐ CRI certificate	$ 45.00 ea.	
☐ CPE certificate	$ 45.00 ea.	
☐ CMRS certificate	$ 45.00 ea.	
☐ Realtime Systems Administrator certificate	$ 45.00 ea.	
☐ Trial Presentation Professional certificate	$ 45.00 ea.	

VERIFICATION LETTERS

$25.00 for first letter - additional letters $10.00 each **Qty.**

Select all that apply

- ☐ RSR
- ☐ RPR
- ☐ RMR
- ☐ RDR
- ☐ CRR
- ☐ CRC
- ☐ CLVS
- ☐ CRI
- ☐ CPE
- ☐ CMRS
- ☐ Realtime Systems Administrator
- ☐ Trial Presentation Professional

RUSH FEE

Choose	Cost	
☐ Do you need in less than 3-5 business days?	$30.00 ea.	
Grand total	$	

The certification and testing team will review your order and will contact you via email with instructions and a link to pay for your requested items. Once you receive the link you can pay directly online or contact our member services center at 800-272-627 to pay by phone within the specified timeframe.

SUBMIT TO NCRA

Please save the completed form and send via: Email: *testing@ncra.org* Fax: 703-391-0629
Mail: National Court Reporters Association, 12355 Sunrise Valley Dr., Suite 610, Reston, VA 20191

QUESTIONS? Please email *testing@ncra.org* or call 800-272-NCRA.