



NCRA A to Z Live Zoom: Machine Rental Information

As world leaders in court reporting and captioning technology, Stenograph and ProCAT are honored to help you be successful from the start, which means having access to a modern steno machine you can trust. To assist you, they are offering an affordable rental option for participants of our Live Zoom A to Z Program.

NOTE: A limited number of machines are available at this discounted rate! Please place your order as soon as possible. Rentals are typically sold out within 1 weeks of registration opening.

To proceed with renting a machine, please follow the steps below:

Stenograph Rental Instructions	ProCAT Rental Instructions
<p>A) Print, read, fill out and sign the Stenograph Used Writer Rental Agreement. Be sure to include credit card payment information (\$60 rental fee includes all shipping within continental US).</p> <p>B) Return the rental agreement to Lisa Balderstone at: 630.532.5700 (fax) or lbalderson@stenograph.com (email)</p> <p>C) Stenograph will acknowledge receipt of your Rental Agreement and process your order. Delivery of the steno machine will be prior to the start of class. Expedited shipping may be arranged for an additional fee.</p> <p>D) You may use this as proof to submit for Step 3 of the A to Z registration process.</p> <p>E) At the end of the 6-week program, <i>promptly</i> return your machine (using the return shipping label and instructions included in the box).</p> <p>For all Stenograph related rental questions, contact lbalderson@stenograph.com</p>	<p>A) Print, read, fill out and sign the ProCAT Purchase Agreement. Be sure to include credit card payment information (\$50 rental fee includes outbound shipping).</p> <p>B) Return the rental agreement to Noelle at: 818.222.5120 (fax) or noelle@procat.com (email)</p> <p>C) Upon receipt of the rental agreement your order will be processed and you will be notified of the shipping date. Machines are usually shipped to arrive a week prior to the class.</p> <p>D) You may use this as proof to submit for Step 3 of the A to Z registration process.</p> <p>E) At the end of the 6-week program, <i>promptly</i> return your machine (return shipping is approximately \$30).</p> <p>For all ProCAT related rental questions, contact Noelle 800.966.1221</p>