



# NCRA IMMEDIATE PAST PRESIDENT JOB DESCRIPTION

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## **OVERVIEW**

At the conclusion of serving a one-year term as President of NCRA, the President automatically becomes Immediate Past President. As appropriate, the Immediate Past President provides counsel and advice to the NCRA officers. The Immediate Past President must know and understand NCRA's core values, strategic plans, bylaws, and policies and procedures.

## **RESPONSIBILITIES**

In addition to the general responsibilities of Directors:

- The Immediate Past President is a voting member of the Executive Committee.
- The Immediate Past President serves as chair of the Nominating Committee.
- As requested by the President, the Immediate Past President assists in the selection of NCRA committee chairs, members, and task force members.
- The Immediate Past President works closely with the President and the Executive Director on existing and future projects to ensure a smooth transition in leadership from one year to the next.
- The Immediate Past President serves on the Executive Director Performance Evaluation and Compensation Committee.